Virgin Islands
Shipping & Maritime
Authority

1st Floor Ritter House, Wickham's Cay II,
Tortola, Virgin Islands Tel: +1 (284) 393-0000
email:*vishipping@bvimaritime.vg* website: *www.bvimaritime.vg*

SCV2 Compliance Examination & Declaration Form

THE SAFETY OF SMALL COMMERCIAL MOTOR AND SAILING VESSELS – Code of Practice
The Owner/Managing Agent should complete all sections of Compliance Examination. Please take care to fill clearly and legibly. Dimensions, areas and volumes are to be given in metric or standard units in each section. A copy of the completed and signed form must be forwarded to the Virgin Islands Shipping and Maritime Authority (VISMA) for verification prior to the inspection and issuing of the appropriate certificate. The information on the form is the property of the VISMA and is not to be used for any purpose other than for the issue of a Certificate for the Code of Practice. It should be noted that change of ownership invalidates certification. A signed and authenticated copy of this form must be retained on board the vessel.

OWNERSHIP DETAILS ***SECTION 1***

Name/Agent:	
Address:	
Postal Code:	
Telephone: *Fax:*	
Email:	

VESSEL PARTICULARS

Name of Vessel:	
Official Number:	
Port of Registry:	
Reg. Tonnage:	
Hull I.D No.:	
Builder: *Model:*	
Motor/Sail:	
Year Build:	
Overall Length(m): *Beam(m):*	
Base Port:	
Call Sign:	
Operating area Category:	
Load Line Length (vessel> 24m):	
No. of Persons to be carried:	

Code Section	SECTION 2 Details	YES	NO	N/A	Official Use
4	**CONSTRUCTION & STRUCTURAL STRENGTH – GENERAL**				
	Vessel has a watertight weather deck or Built to Classification Society plan approval or Is a standard production boat or Has individual plan approval Has > 5 years history of safe operation	☐ ☐ ☐ ☐ ☐	☐ ☐ ☐ ☐ ☐	☐ ☐ ☐ ☐ ☐	
4	**DECK, RECESSES AND COCKPIT**				
	Are cockpit lockers and deck accesses weathertight and secure? ***Sailing Vessel:*** *Measured volume of cockpit L x W x H= m^3* *'V' maximum= 0.10 x L x B x Freeboard abreast cockpit= m^3* *Measured drain area 'A'= cm^2* ***Drain area required 10cm²/20cm²*** ***Motor Vessel:*** *Measured drain area cm^2* *Area minimum=volume of cockpit in m^3 x 20= cm^2*	☐	☐	☐	
4	**WATERTIGHT BULKHEADS (Vessels over 15m in length or carrying over 14 persons or, for multihull motor vessels operating in Area Category 0 or 1)**				
	Number and location of watertight bulkheads: Correct marking of air tanks and water tight accesses? **Sailing Multihulls. (Vessels over 15m in length or carrying over 14 persons)**	☐	☐	☐	
5	**WEATHERTIGHT INTEGRITY** ***See Annex 1 for location & details***				
	Are all hatches normally kept shut at sea marked with the notice **TO BE KEEP SHUT AT SEA?** If used as means of escape, able to open both sides? Skylights & Windows Secure & Weathertight? Is hull penetrated below weather deck? Means to prevent back flooding All inlet/discharges have means of closure in an emergency? Heads inlet/discharges looped to underside of deck? Piping in engine room fire resistant? Hull penetration in way of speed log (if fitted). Blanking plate provided?	☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐	☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐	☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐	
6	**WATER FREEING ARRANGEMENTS**				
	Vessel capable of efficiently clearing shipped water from deck? For vessels with bulwarks: *Area of freeing ports > 10% of bulwark area (2/3 length midships)*	☐ ☐	☐ ☐	☐ ☐	
7	**MACHINERY - MAIN ENGINE**				
	Make/model/type of engine(s): *Power:* 2 independent means of starting Fuel tank location: Fuel pipes/connections to required standards? Fuel filling/venting system to required standards? Engine space clear of combustible materials? Fuel shut-off valve installed/location:	☐ ☐ ☐ ☐ ☐	☐ ☐ ☐ ☐ ☐	☐ ☐ ☐ ☐ ☐	
7	**MACHINERY-GENARATOR**				
	Make, Model and Location:				
7	**PORTABLE PETROL ENGINED PLANT & OUTBOARDS**				
	Petrol engine stowed on weather deck, with no possibility of ingress to below deck Petrol containers clearly marked and easily jettsonable? Is the petrol generator or outboard motor stowed on the weather deck and will any fuel spillage drain directly overboard?	☐ ☐ ☐	☐ ☐ ☐	☐ ☐ ☐	

	SECTION 2				
Code Section	**Details**	**YES**	**NO**	**N/A**	**Official Use**
8	**ELECTRICAL SYSTEM**				
	Is the wiring, switch gear and circuit protection adequate?	☐	☐	☐	
	Describe emergency lighting arrangements: Battery stowage location:				
	Is the battery capacity and charging system adequate for the radios fitted?	☐	☐	☐	
	Are batteries adequately vented?	☐	☐	☐	
	Are batteries adequately secured?	☐	☐	☐	
		☐	☐	☐	
9	**STEERING**				
	Is there adequate visibility from all steering positions?	☐	☐	☐	
	Describe emergency steering arrangements.				
10	**BILGE PUMPS & ALARMS**				
	Power / Hand pumps no, type, capacity & location:				
	Strum boxes fitted where appropriate?	☐	☐	☐	
	Suction pipes to all compartments?	☐	☐	☐	
	Audible bilge alarms fitted?	☐	☐	☐	
	Can all pumps be operated with all hatches closed?	☐	☐	☐	
11	**STABILITY**				
	Vessel assessed & accepted by VISMA?	☐	☐	☐	
	Stability Information Book (SIB) required	☐	☐	☐	
	Type of stability assessment: *Date of Approval:* *Stability Report/Information Book reference:*				
12	**FREEBOARD & FREEBOARD MARKING**				
	Assigned freeboard (vessel with SIB)/Min. Freeboard Measured:				
	Freeboard & Draft marks applied as required	☐	☐	☐	
13	**LIFE SAVING APPLIANCES** ***See Annex 2 for details required***				
	Liferaft on board & in date?	☐	☐	☐	
	Correct pack fitted in raft or supplementary grab bag *(Cats. 0/1 must have internal pack)*	☐	☐	☐	
	HRU fitted correctly & in date?	☐	☐	☐	
	2 lifebuoys on board?	☐	☐	☐	
	Lifebuoy type (horseshoe or circular):				
	Lifebuoys fitted with buoyant lines, refl. tape, name, registered port?	☐	☐	☐	
	Buoyant Apparatus on board *(liferaft equivalent)*	☐	☐	☐	
	Type IV PFD's on board*(liferaft equivalent)*: No:	☐	☐	☐	
	Dan Buoy on board? *(sailing vessels only)*	☐	☐	☐	
	Number of type 1 Lifejackets on board*:* *Adult:* *Child:*	☐	☐	☐	
	Lifejackets fitted with reflective tape, whistles & lights?	☐	☐	☐	
	Distress Flares all in date?	☐	☐	☐	
	Red hand flares ***(6 req. for cat.0,1, 2,3) (2 req. for Cat. 4)***	☐	☐	☐	
	Red parachute flares ***(12 req. for cat. 0) (6 req. for cat. 1) (4 req. for cat. 2,3) (0 req. for cat 4)***	☐	☐	☐	
	Orange smoke signals ***(2 req. for cat. 0,1,2,3,4)***	☐	☐	☐	
	Lifesaving signals table(s) displayed?	☐	☐	☐	
	Thermal protective aid TPA's on board? *(3 required)*	☐	☐	☐	
	Machinery space able to contain fire & extinguishing medium?	☐	☐	☐	

	SECTION 2				
Code Section	**Details**	**YES**	**NO**	**N/A**	**Official Use**
14/15	***FIRE SAFETY See Annex 2 for required details***				
	Is engine space separate from accommodation space?	☐	☐	☐	
	Are thermal and acoustics materials in the engine space satisfactory?	☐	☐	☐	
	Are combustible materials stored in the engine space?	☐	☐	☐	
	Port lights or windows fitted in engine space boundary?	☐	☐	☐	
	Engine space capable of retaining fire extinguishing medium?	☐	☐	☐	
	Make and model of all gas appliances fitted.	☐	☐	☐	
	Is the cooker secure, If gimballed, is the crash bar fitted?	☐	☐	☐	
	Are flame failure devices fitted on all burners?	☐	☐	☐	
	Are combustible materials at safe distances from the cooker?	☐	☐	☐	
	Is the ventilation adequate for all gas appliances?	☐	☐	☐	
	Describe gas bottle stowage, draining and venting.	☐	☐	☐	
		☐	☐	☐	
	Non-return valve placed in the supply line near the stop valve for each container?	☐	☐	☐	
	Containers not in use have protecting cap in place over container valve?	☐	☐	☐	
	Is piping material solid copper/stainless steel with compression or screw fittings?	☐	☐	☐	
	Is flexible piping kept to a minimum?	☐	☐	☐	
	Emergency action card displayed?	☐	☐	☐	
	Are gas detectors securely fitted?	☐	☐	☐	
	Can detection system be tested frequently?	☐	☐	☐	
	Is furnishing upholstery fire resistant?	☐	☐	☐	
	Are smoke detectors fitted in all spaces where required?	☐	☐	☐	
	Two means of escape from each accommodation space. Saloon: Fore cabin: Aft cabin:				
16	**RADIO EQUIPMENT**				
	Emergency aerial carried on-board?	☐	☐	☐	
	Portable waterproof VHF?	☐	☐	☐	
	SART (All vessels Area Cat. 0 & 1 or GT≥300 operating in SOLAS Area A1). Make and model.	☐	☐	☐	
	DSC VHF radio, interfaced with GPS?	☐	☐	☐	
	Emergency radio broadcast displayed at radio position?	☐	☐	☐	
	EPIRB registered to vessel and float free? *(Cat. 0&1 only make and model)*	☐	☐	☐	
17	**NAVIGATION LIGHTS, SHAPES & SOUND SIGNALS**				
	Lights for operation between sunset & sunrise	☐	☐	☐	
	Steaming light	☐	☐	☐	
	Port & stbd. lights	☐	☐	☐	
	Stern light	☐	☐	☐	
	All round white light	☐	☐	☐	
	Bi-colour lantern	☐	☐	☐	
	Tri-colour	☐	☐	☐	
	Not under Command (NUC) lights & shapes	☐	☐	☐	
	Anchor day shape on-board	☐	☐	☐	
	Motor Sailing shape on-board	☐	☐	☐	
18	**NAVIGATIONAL EQUIPMENT**				
	Standard magnetic compass, or repeater, fitter with an electric light and displaying reading at main steering position?	☐	☐	☐	
	Means to take bearings over an arc of the horizon of 360 degrees?	☐	☐	☐	
	Means of correcting heading and bearing to true/ up to date deviation table?	☐	☐	☐	
	Nautical charts and publications-and back-up if electronic charts are used?	☐	☐	☐	
	GPS receiver?	☐	☐	☐	
	If GT<150, radar reflector?	☐	☐	☐	
	Sound reception system for totally enclosed bridges?	☐	☐	☐	
	Means of communicating heading info to em'cy steering position, if provided?	☐	☐	☐	

	SECTION 2				
Code Section	**Details**	**Yes**	**No**	**N/A**	**Official Use**
18 Cont.	**NAVIGATIONAL EQUIPTMENT**				
	For GT ≥ 150 Echo sounder?	☐	☐	☐	
	For GT ≥ 150 Daylight sailing lamp?	☐	☐	☐	
	For GT ≥ 300 Echo sounder?	☐	☐	☐	
	For GT ≥ 300 9GHz radar?	☐	☐	☐	
	For GT ≥ 300 Electronic plotting aid?	☐	☐	☐	
	For GT ≥ 300Speed and distance measuring device?	☐	☐	☐	
	For GT ≥ 300 Transmitting heading device?	☐	☐	☐	
	For GT ≥ 300 engaged on international voyages Automatic Identification System?	☐	☐	☐	
	For ships ≥ View of sea of surface from conning position is not obscured by more than two ship lengths forward of the boy to 10 degrees on either side?	☐	☐	☐	
	For ships ≥ No blind sector outside of the wheelhouse forward of the beam, obstructing view of sea surface from conning position, exceeds 10 degrees with total arc of blind sectors not exceeding 20 degrees?	☐	☐	☐	
	For ships ≥ Bridge from windows inclined from vertical top out, by 10-25 deg.	☐	☐	☐	
	For ships ≥ Framing nav. bridge windows kept to a minimum	☐	☐	☐	
	For ships ≥ Polarized and tinted windows not fitted?	☐	☐	☐	
19	**MISCELLANEOUS EQUIPMENT**				
	Efficient radar reflector?	☐	☐	☐	
	Barometer?	☐	☐	☐	
	Searchlight/Signal Lamp?	☐	☐	☐	
	Rig cutting equipment or equivalent means to clear rigging? *(sailing vessel only)*	☐	☐	☐	
20	**ANCHORS & CABLES** ***See Annex 3 required details***				
	Windlass, or equivalent arrangement, fitted (for anchors>30kg)	☐	☐	☐	
	Is the inboard end of the anchor cable adequately secured?	☐	☐	☐	
	Is an anchor fairlead or roller fitted with retainer pin?	☐	☐	☐	
	Towline?	☐	☐	☐	
21	**ACCOMMODATION**				
	Adequate hand holds/grab rails?	☐	☐	☐	
	Adequate lighting/ventilation to all enclosed spaces requiring access?	☐	☐	☐	
	Adequate accomm./toilet/galley facilities for vessels at sea >24hrs?	☐	☐	☐	
	Adequate fresh water & emergency fresh water? (2L/person or sensible amount)	☐	☐	☐	
	Safe means of escape?*(Should satisfy req. of sections 5.3.1, 5.3.3 and 14.8 of code)*	☐	☐	☐	
22	**PROTECTION OF PERSONNEL**				
	Emergency exits labelled?	☐	☐	☐	
	Access stairways/ladders/passageways fitted with handrails?	☐	☐	☐	
	Safety harnesses & attachment points/jackstays provided?	☐	☐	☐	
	Boarding ladder/scrambling net or other means of recovering personnel from water?	☐	☐	☐	
23	**MEDICAL STORES**				
	Category 0 vessels. Category A medical stores.	☐	☐	☐	
	Category 1 vessels. Category B medical stores.	☐	☐	☐	
	Category 2, 3 & 4 vessels or bearboat charter. Category C medical stores.	☐	☐	☐	
24	**TENDER**				
	If provided, is fitted with safety gear and navigation lights?	☐	☐	☐	
	Is it marked with name of vessel & no. of persons (75kg)	☐	☐	☐	
25	**STORM SAILS (Cat. 0/1/2)**				
	Storm sails provided?	☐	☐	☐	
26	**MANNING**				
	Owner/operator informed of responsibility of manning to the code & it's annexes	☐	☐	☐	
	Owner/operator informed of responsibility for safety of all operations relevant to vessel	☐	☐	☐	

SECTION 2

ANNEX 1

Skylights/Cabin Hatch

Position	*Fixed/Opening*

Deck Lockers/Floor Lockers/ Engine Hatches

Position	Area	Dist. Off C/L	Ht. above dk at side	Hinge Position	Open at Sea Y/N	Weather-tight Y/N

SECTION 2

Portlights

Position	Dimensions(mm)	Fitted with Deadlight/Blanks Y/N

Doorways & Companionways

Position	Combing height(mm)	Dist. from c/l(M)	Hinge position	Opening from both sides	Width(mm)	Weather-tight

Ventilators & Air Pipes

Ref.	Type	Space	Dist. from c/l(M)	Means of closure/protection

Windows

SECTION 2

Inlets & Discharges

System	Location of valve	Internal dia. (mm)

Air Breather Pipes (Fuel, Water, Holding Tank Vents)

Location	Dist. From C/L (m)	Tank Served	Internal Dia. (mm)

SECTION 2

ANNEX 2

Portable Fire Extinguishers

Type	Size	Classicisation	Location

Ventilators & Engine Space Vents

Type	Location	Dist. from c/l(M)	Means of closure/protection

Liferaft(s)

Manufacturer	Capacity	Expiry Date	Location	GRP/Valise

ANNEX 3

Anchor Equipment

	Size Fitted(kg/lbs)	Length Fitted
Main Anchor		
Main Anchor Chain		
Main Anchor Rope		
Secondary Anchor		
Secondary Anchor Chain		
Secondary Anchor Rope		

SECTION 3

Each section in the report must be classified as either:

- *A. Condition satisfactory, no sign of significant deterioration at present*
- *B. Deterioration evident but not to an extent which immediately compromise the safety of the vessel. Owner/Managing Agent to monitor for further deterioration and take appropriate remedial action*
- *C. Deterioration compromising seaworthiness of vessel evident. Immediate remedial action required*

In the event of any item classified ***C*** *the appointed person must state work required and the evidence of completion to be provided to* ***VISMA*** *before a certificate is issued.*

EXTERIOR EXAMINATION (tick appropriate column)	**A**	**B**	**C**
1. Ballast, bilge keels, skegs	☐	☐	☐
2. Rudder blade and hangings	☐	☐	☐
3. Shaft propeller and associated stern gear	☐	☐	☐
4. Skin fittings	☐	☐	☐
5. Hull exterior	☐	☐	☐
6. Cathodic protection	☐	☐	☐
7. Deck	☐	☐	☐
8. Deck houses	☐	☐	☐
9. Deck fittings	☐	☐	☐
10. Safety rails & attachments	☐	☐	☐
11. Windows/hatches	☐	☐	☐
12. Steering gear	☐	☐	☐
13. Spars & rigging & attachments	☐	☐	☐
INTERIOR EXAMINATION			
14. Skin fittings, including pipework and toilets	☐	☐	☐
15. Internal structural integrity	☐	☐	☐
16. Personnel protection (hand holds, stairways, galley stove etc.)	☐	☐	☐
17. Deck fitting/stays attachment reinforcement	☐	☐	☐
18. Engine mounting	☐	☐	☐
19. Engine pipework	☐	☐	☐
20. Stern glands, stern tubes and propeller shafts	☐	☐	☐
21. Cathodic protection	☐	☐	☐
22. Gas system	☐	☐	☐
23. Battery installation	☐	☐	☐
24. Electrical wiring	☐	☐	☐
25. Steering gear	☐	☐	☐
26. Tanks	☐	☐	☐
27. Passive fire protection (condition of insulation, cleanliness etc.)	☐	☐	☐

SECTION 4

BY THE SURVEYOR.

I have examined the vessel

At On

I believe that the vessel complies with the requirements of "The Safety of Small Commercial Sailing Vessels, Code of Practice".

Name of the VISMA Nominated Surveyor

Signature……..……..…..Date……../……..…/…..…..

BY THE OWNER / MANAGING AGENT.

I declare that the vessel is designed, built and equipped as described on this form.

I undertake:

1. To maintain the vessel in a safe condition.
2. To report to VISMA any changes to the details shown on this form.
3. To notify VISMA of any collision or grounding, fire or other event causing major damage. The nature and extent of major repairs must be approved by VISMA.
4. To make an annual report to VISMA, confirming that she is in safe condition and that the details shown on this form are correct and to sign the report on this form.
5. To arrange with the VISMA for the vessel to be examined, whenever renewal, intermediate, out-of-water and annual examinations by an authorized person are due.
6. To make the vessel available for examination by VISMA at any time during the validity of the Small Commercial Vessel Certificate.

Signature of Owner/ Managing Agent…..……. Date……../…… ./……

First annual examination.

Surveyors Signature……..... Date……../…… ./……

Signature of Owner/ Managing Agent…… Date……../……./…….

Second annual examination.

Surveyors Signature……..... Date……../…… ./……

Signature of Owner/ Managing Agent…… Date……../……./…….

Third annual examination.

Surveyors Signature……..... Date……../…… ./……

Signature of Owner/ Managing Agent…… Date……../……./…….

Fourth annual examination.

Surveyors Signature……..... Date……../…… ./……

Signature of Owner/ Managing Agent…… Date……../……./……..