



Virgin Islands Shipping Registry

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Instructions for obtaining a BVI Boatmaster Licence GRADE 2 -

Application and Examination

BVI Boatmaster Licences are issued in accordance with **Chapter 10** of the Code Of Safety For Small Commercial Vessels (**SCV Code 2021**); under the provisions of Virgin Islands Merchant Shipping (Caribbean Small Commercial Vessels) Regulations 2004, for operating in the Caribbean Trading Area.

Syllabus for examinations for the Boatmaster Licence Grades is given in **Annex 11** of the SCV Code 2021.

Boatmaster Licence Grade 2 (BML Grade 2)

A Boatmaster **Grade 2** Licence is issued for employment on BVI Flagged vessels, operating in BVI's Coastal Waters, on Passenger Vessels of Less Than 12 metres in Length; on CODED vessels of Up To 24 metres in Length carrying not more than 12 Passengers; and, on Vessels Other Than Passenger Vessels of Less Than 24 metres in Length.

Limitations for Area of Operation away from designated Harbours or Safe Refuge will apply to the licence.

STEPS for obtaining a Boatmaster Grade 2 Licence:

-be Twenty (20) years of age or over;

-have Sea-Going Service Time (or Sea-Time) of **240 DAYS** on vessels of **11 metres (36 Feet)** and over in Length within the past **FIVE** years prior to making the application; one Sea-Time Day would be at least 6 Hours when vessel is Underway between 0000 and 2400 hours;

-complete the VISR Boatmaster Application Form;

-create a Seafarer Profile in VISR SeafarerHQ online system (see guidance note NM 01/2018) ;

-complete an ONLINE Boatmaster Licence Application through the VISR SeafarerHQ System;

-upload into online application, scanned copies of the following:

1. Passport Identity Page or Belonger Card
2. Identity Photograph, passport-photo type
3. Applicants Signature, electronic signature (-&- email VISR signature collection page if required)
4. Boatmaster Licence Fee of **US \$150**, through payment Tab provided
5. Sea-Time certification of at least **240 Days**, attested by the Employer or Vessel Operator (on VISR Form and Sea-Time Record)
6. VISR Medical Report; the validity of the VISR Medical Report is **3 Years**, and should have at least 6 Months for expiry at the time of application
7. VISR Certificate Of **10 Hour** Practical Instruction, after having completed the 10 hour Practical Instruction under a Licenced Boatmaster
8. Basic Safety Training Course Certification (STCW VI 1/1-4) consisting of: 1) Basic Sea Survival, 2) Elementary First Aid, 3) Basic Firefighting Course, and 4) Personal Safety and Social Responsibility; -OR- Basic Safety Revalidation / Refresher Training Certification;
9. Certificate Of Competency in Marine VHF //or// Marine Telecommunications Operators Licence (B) Radiotelephone Restricted
10. Boatmaster Oral Examinations Preparation Course Certificate (Optional)

-book an examination for Boatmaster Grade 2 Licence, consisting of Three parts,

- i. An 'Open Book' Written Test for Knowledge of the SCV Code 2021,
- ii. an Oral Examination based on the Syllabus given in **Annex 11** of the SCV Code 2021, and,
- iii. a Practical Boat Handling Examination;

- The Written Test for Knowledge of the SCV Code is conducted through a VISR Online Exam App.

-Oral Examinations are generally scheduled for 1400 hours every Tuesday and Thursday afternoons.

-Candidates can make examination bookings by sending an email to vishipping@bvimaritime.vg -or- by phoning the Office.